

WRWSD Board of Trustees Monday Meeting – 9/30/2024

President P. Levermore called the meeting to order at 6:00pm.

Roll Call: Present: Armstrong, Harper, Levermore, Moore, Wales, Mgr. Cahall

Absent: Kost. Supt. Wilson and Feil were excused.

Others present: Todd Wilkins

Minutes: A motion was made by Wales and seconded by Harper to approve the 9/14/24 Monthly Meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

President's Report (Levermore):

- Supt Wilson provided to the President a 12-year capital plan draft. The President reviewed this briefly with the Board with the understanding that Supt Wilson will cover this further with the Board at the next Monday meeting. The plan details specific items and rates them in order of priority.
- Mgr. Cahall introduced the new Manager, Todd Wilkins. Mr. Wilkins spoke to the Trustees about his work experience which includes some water and sewer knowledge.

Treasurer's Report (Feil): None

Manager and Plant Superintendent Report (Paul Cahall & Supt. Wilson):

- We have a full staff at the plant.
- The WPOA owes the WRWSD \$11,000 from 2023.
- A water main break and a sewer line break were found and repaired.
- The new boring machine has been delivered and is working great.
- After Labor Day, our water usage has decreased.
- The sewer line installation at the Lodge has been completed.
- Supt. Wilson is working with the chemical vendor to get them to provide bulk chemical storage tanks at our plant as part of their service.
- Sewer Expansion Update – Mgr. Cahall sent out the latest Jones and Henry status report, which included a timeline, to the Trustees. Secretary Wales expressed her frustration that the timeline does not include estimates for each step of the process. We need to have that information so we can budget properly.

Old Business: None

New Business: None

Motions and Resolutions:

- A motion was made by Armstrong and seconded by Moore to approve the August 31st financial statement as distributed. A yea/nay vote was taken and the motion passed unanimously.
- Motion #2024-19 was made by Wales and seconded by Harper to approve Tina Taylor to receive Public Records Training on behalf of the entire WRWSD Board of Trustees. A roll call vote was taken and the motion passed unanimously.

Board Member Concerns:

- Secretary Wales asked if Osha issues at the plant were addressed. Mgr. Cahall said all concerns identified were addressed and corrected.
- Secretary Wales asked why the 2023 fire hydrant project was not completed as outlined. Vice President Moore stated that according to Supt. Wilson, the project was put on hold due to the water issues in July. Secretary Wales said that we need to put the funds in the 2025 budget to finish the project.
- Secretary Wales would like the Board to establish a minimum dollar amount to keep in reserves.

Adjournment: The motion to adjourn was made by Armstrong and seconded by Wales. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:22pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary